



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, JULY 25, 2018 7:00 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on July 25, 2018 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Public Works Manager – Greg Storms, Treasurer – Kristen McGill, Planner – Stephanie Poirier, Planner – Jen Huff

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

#2018-0283

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT the Regular Agenda of Council dated July 25, 2018 be accepted as presented with the following additions/amendments:

The Notice of Motion be considered under Item 9.b) 4.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. DEPUTATIONS AND PETITIONS

7:05 p.m.

- SCOR Economic Development Corporation – Kimberly Earls, Regional Economic Development Coordinator provided an update on the work of the South Central Ontario Region Economic Development Corporation, including comments related to food hubs, international food and agricultural systems group, transportation initiatives, work with post-secondary institutes, advocacy and connections, along with the benefits of the regional collaboration.

7:15 p.m.

- Zoning By-law Amendment P-3/2018 (Temporary Use) for 1034 Longwoods Road

(see agenda item 9.b.1)

- Minor Variance A-5/2018 for 179 Graham Street

(see Committee of Adjustment agenda for report)

- Consent Application B- /2018 for 5736 & 5772 Irish Drive

(see Committee of Adjustment agenda for report)

Planning - Committee of Adjustment

#2018-0284

Moved by Councillor Kavelaars

Seconded by Councillor Cowell

THAT the regular meeting of council is suspended to move into Committee of Adjustment at 7:16 p.m.

Carried

Regular council resumed at 7:39 p.m.

a. Administration

1. Zoning By-law Amendment P-3/2018 (Temporary Use) 1034 Longwoods Road

#2018-0285

Moved by Councillor Vink

Seconded by Councillor Cowell

THAT Application for Zoning By-Law Amendment P-3/2018, filed by Tracy Ward and George Lockhart in order to permit the use of a travel trailer for accommodation purposes on the subject lands for a period of time not exceeding one year while a new dwelling is being constructed on the lands, be APPROVED.

Carried

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – July 11, 2018

#2018-0286

Moved by Councillor Bartlett

Seconded by Councillor Aranha

THAT the minutes of the meeting of Council dated July 11, 2018 be adopted as printed.

Carried

6. BUSINESS ARISING FROM THE MINUTES Discussion related to implementation of county-wide fire ban.

7. VOUCHERS

Vouchers for July 5 to 18, 2018 presented

#2018-0287

Moved by Councillor Kavelaars

Seconded by Councillor Bartlett

THAT accounts as presented by the Treasurer in the amount of \$510,423.12 be received.

Carried

8. ACTION

CORRESPONDENCE None

9. STAFF REPORTS

a. Fire

1. Southwest Middlesex Fire Department Incident #18-033 to #18-046 Report

#2018-0286

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT the Southwest Middlesex Fire Department Incident #18-033 to #18-046 report is received

Carried

b. Administration

1. Zoning By-law Amendment P-3/2018 (Temporary Use) 1034 Longwoods Road (Taken prior to Section 5 in Agenda)

2. Deeming By-law – Plan 227, PINs 0120, 0172, 1073, 1076

#2018-0287

Moved by Deputy Mayor Wilkins

Seconded by Councillor Kavelaars

THAT Council enact and pass the deeming by-law in order to achieve orderly, phased development and to ensure that the servicing and other requirements of the Southwest Middlesex Official Plan and Zoning By-law have been met, or will be met at the time of development, to the satisfaction of the municipality.

Carried

3. Glencoe Pharmacy – Site Plan Agreement

#2018-0288

Moved by Councillor Aranha

Seconded by Deputy Mayor Wilkins

THAT the necessary by-law be enacted authorizing the Mayor and the CAO-Clerk to execute the Site Plan Agreement with Anton Pharmaceutical Inc., for the redevelopment of lands located at 253 Main Street, Glencoe, subject to legal clearance.

Carried

4. Fee and Service By-law

Councillor Cowell spoke to his Notice regarding a reconsideration of #2018-0087 with respect to alcohol-free facility rentals. Correspondence from Glencoe Lions concerning Special Occasion Permits was also considered at this time.

#2018-0289

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT Southwest Middlesex continue to allow for the orderly use of alcohol during events and functions within some municipal facilities.

Carried

Main Motion

#2018-0290

Moved by Deputy Mayor

Seconded by Councillor Cowell

THAT Council receive and approve the proposed Southwest Middlesex fees and services by by-law.

Motion to Amend Main Motion

#2018-0291

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT the fees and services by-law be amended to reflect no additional fees for use of municipal facilities where liquor permits for groups where there is no alcohol sales.

Carried

Motion to Amend Main Motion

#2018-0292

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT the administration fees for property standard be increased from \$150 to \$200, and

THAT the fee schedule to the fees and services by-law be amended to reflect the increase charges.

Carried

Vote on Main Motion

Carried

c. Building

1. Building Permit Report – June 2018

#2018-0293

Moved by Councillor Vink

Seconded by Councillor Bartlett

THAT the June 2018 Building Permit report is received.

Carried

d. Finance

1. Adjustment of Property

Taxes #2018-0294

Moved by Councillor Vink

Seconded by Councillor Bartlett

THAT council instruct the treasurer to adjust the property taxes for roll #3906-001-030-02500-0000 by \$387.00 in accordance with MPAC's recommendation.

Carried

2. Potential Sale of Property for Non-Payment of Taxes

#2018-0295

Moved by Councillor Kavelaars

Seconded by Mayor Blackmore

THAT Council direct no action to be taken for 39-06-000-040-06900.

Carried

3. Proposed Budget Adjustment

#2018-0296

Moved by Councillor Aranha

Seconded by Councillor Cowell

THAT Council authorize the Treasurer to re-allocate the insurance budget between departments, keeping the overall budget the same.

Carried

4. Second Quarter Variance Report

#2018-0297

Moved by Councillor Aranha

Seconded by Councillor Kavelaars

THAT council receive the Second Quarter variance report.

Carried

e. Facilities and Recreation

1. Hosta Capital of Canada

#2018-0298

Moved by Deputy Mayor Wilkins

Seconded by Councillor Kavelaars

THAT Council declares the Municipality of Southwest Middlesex as "The (original) Hosta Capital of Canada".

Carried

f. Public Works

1. Request for Apportionment of Drainage Assessment due to Severance of Land

#2018-0299

Moved by Councillor Aranha

Seconded by Councillor Vink

THAT council pass a resolution approving the apportionment of drainage assessments on the following drains: Riley Drain, Gardiner Drain, Kelly Drain, Wilson MacDonald Drain, Kershaw Drain, Lambert Patterson Drain, Government Drain No. 2 and Stevenson Drain.

Carried

2. Petition for Drainage Works – Dieleman

#2018-0300

Moved by Councillor McCallum

Seconded by Councillor Cowell

THAT council accepts the Petitions for Drainage Works and appoints Spriet Engineering under Section 4 of the Drainage Act to include these areas with the report currently in progress for Lot 2, Con 1 (former Ekfrid).

Carried

3. Petition for Drainage Works – Lot 5, R2S – Howe

#2018-0301

Moved by Councillor Bartlett

Seconded by Councillor Kavelaars

THAT council accepts the Petition for Drainage Works and appoints Spriet Engineering under Section 4 of the Drainage Act to examine the area and produce a report to council on this matter.

Carried

4. No Parking Signs Installation, Pratt Siding Road, Mosa Central School

#2018-0302

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

THAT Council approve the installation of No Parking signs, on Pratt Siding Road on the easterly portion of the Municipally owned roadway.

Carried

5. Petition and Request for Additional Stop Signs at South and King Streets, Glencoe

#2018-0303

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT Council supports the installation of an All Way Stop at the corner of King Street and South Street in Glencoe.

Carried

6. OCWA Notification of Non-Compliance

#2018-0304

Moved by Councillor Aranha

Seconded by Councillor Kavelaars

THAT the notification of Non-Compliance from OCWA dated July 13, 2018 is received.

Carried

7. Southwest Middlesex Distribution System Inspection Report dated July 6, 2018

#2018-0305

Moved by Councillor Bartlett

Seconded by Councillor Cowell

THAT the Southwest Middlesex Distribution System Inspection report dated July 6, 2018 is received from the MOECC.

Carried

8. Tender Results for Tandem Truck

#2018-0306

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT Council Approve the Purchase of the New Tandem Truck from Carrier Truck Centers, 645 Anthlone Place, Woodstock, Ontario in the amount of \$284,650.00;

AND that \$84,650 of additional funding be used from the Public Works Equipment Reserve Fund to cover the total cost of this unit.

Carried

9. Bute and Montrose Servicing Upgrades

#2018-0307

Moved by Councillor Kavelaars

Seconded by Deputy Mayor Wilkins
THAT council allocate \$250,000 from Southwest Middlesex Water Reserves for the completion of the water system upgrades to Bute Street and Montrose Street, Glencoe.
Carried

10. REPORTS OF COMMITTEES

1. Communities in Bloom Committee Minutes – May 10, 2018

#2018-0308

Moved by Councillor Cowell

Seconded by Councillor Aranha

THAT the Communities in Bloom Committee Minutes dated May 10, 2018 are received.

Carried

11. UNFINISHED BUSINESS

None

12. INFORMATION CORRESPONDENCE

1. Middlesex County Council – Vacant Unit Rebate Program report
2. Quarter 2 Economic Development Update – June 2018
3. SWIFT releases RFP to break ground on regional network in Delaware Nation at Moraviantown
4. Western Ontario: Self-appointed ombudsman forcing information out of municipality (provided by Councillor Vink)

#2018-0309

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

That the information correspondence items are received and filed. Carried

13. COUNCILLORS COMMENTS AND ENQUIRIES

Council members made comments and inquiries, including: providing for lifeguarding staff for local swim team competitions; and that the local Glencoe Lions will be sponsoring an all-candidates meeting.

14. NOTICE OF FUTURE MEETINGS (subject to change)

- August 8, 2018, 2018 – Council – 1:30 p.m.
- August 29, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

No closed session.

16. BY-LAWS

1. By-law No. 2018/052

Being a temporary use by-law for 1034 Longwoods Road in Southwest Middlesex

2. By-law No. 2018/053

Being a by-law to amend the zoning by-law - Plan 227, PINs 0120, 0176, 0173, 0172 (a deeming by-law)

3. By-law No. 2018/054

Being a by-law to authorize the Mayor and the CAO-Clerk to enter into a site plan control agreement with Anton Pharmaceutical Inc. on property known municipally as 253 Main Street, Glencoe, ON

4. By-law No. 2018/055

Being a by-law to establish certain user fees

5. By-law No. 2018/056

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (July 25, 2018)

#2018-0310

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

That By-law No. 2018/052 to By-law No. 2018/056 as amended, be given first, second, third and final readings.

Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 9:14 p.m.

Mayor

CAO/Clerk